



Dublin City School District

Students
5200 F1
Revised 11/18/09
English

Middle School Pre-Arranged Absence Form

Student name: _____ Team: _____

Dates of absence: _____ # of days: _____

The statutes governing school attendance are very specific and leave little option for school authorities to excuse children from school. The Ohio Revised Code classifies absence from school as excused or unexcused. Listed below are the eight (8) conditions for excused absence as defined by the state. If the reason you wish to take your student out of school does not fall under these eight (8) conditions, the absence will be classified as unexcused.

Regardless of the classification of the absence, as excused or unexcused, any students pre-arranging their absence from school will be able to collect and turn in any missed assignments for full credit.

Reason for absence (excused):

- _____ Personal illness _____ Illness in the family necessitating the presence of the child
- _____ Quarantine of the home _____ Observance of Religious holidays/Absence for Religious reasons
- _____ Death of a relative _____ Absence during the school day for professional appointments
- _____ Work at home due to absence of parents or guardians (must be over 14 yrs old)
- _____ Family emergency: _____

Any other reason for absence (unexcused), please explain:

Parent Signature

Students: Take this form to all of your teachers during the day. Return it to the office before your absence.

Class	Teacher	Assignments/Comments
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Teacher may comment if planned absence would be detrimental to progress in subject area.)